

*Information Technology Resource Management Council (ITRMC)*

**IDANET Steering Committee**

June 15, 2010 Meeting Minutes

(Approved by Committee July 22, 2010)

The June 15, 2010 IDANET Steering Committee meeting was held in Conference Room 155 of the LBJ Building, 650 West State Street, Boise, Idaho.

**ATTENDANCE**

**Members / Alternates Present:**

John McAllister (Chair), Dept. of Labor

Mike Guryan, OCIO

Mike Seifrit, Dept. of Juvenile Corrections (phone)

Michael Farley, Dept. of Health & Welfare

**Others Present:**

Sally Brevick, OCIO

Carla Casper, OCIO

Robin Finch, Dept. of Administration

Bob Hough, State Controller's Office

Michael Kalm, Dept. of Labor

Nick Leonardson, Dept. of Labor

Scot Maring, OCIO

Kathryn Romano, Transportation Dept. (phone)

Greg Zickau, OCIO

**APPROVAL OF THE PREVIOUS MINUTES**

**MOTION: Mike Guryan moved and Michael Farley seconded a motion to approve the minutes of May 18, 2010 with one change; the motion passed unanimously.**

**GENERAL PROJECT UPDATE**

Mike Guryan provided the committee with a status report and noted that a number of circuits are scheduled to migrate during the last week of June. The previously calculated end date of some time in December has now been brought forward a couple of months. Mike raised a question about whether to extend the maintenance contract on the MGXs, using the IdaNet cash balance to do so. The contract expires June 30 but the migration will continue through June, July and August. The current cost for renewing the contract is \$75,000 (for the current level of support) and the only option for the term of the contract is 12 months.

The committee discussed the IdaNet funds available, the hold up by Qwest in bringing up an OC48 in northern Idaho to increase bandwidth, the degree of risk if the contract is not renewed, and the varying levels of support on offer. A decision needs to be made within the next 30 days or so, it was noted that more information was needed, which will become available before the next committee meeting, regarding the number of agencies and which agencies might be affected.

It was further noted that the Dept. of Correction had requested, and been granted by the Div. of Purchasing, an exemption for one year. Efforts are also underway to determine whether termination fees will apply for those agencies who sign agreements that go beyond the extent of the MSA.

**FINANCIAL UPDATE**

Nick Leonardson advised that the cash balance of \$246,572 will probably be higher as this projection does not include any revenue for June. Beyond June, the revenue and operating expenses are not yet certain, however it appears that there is sufficient cash available.

## IdaNet Cash Balance Projection

Month ending: May 2010

Cash balance May 2010 \$296,249

### SFY 10 Revenue and Operating Costs

Projected monthly revenue	\$37,000
Projected monthly operating costs	<u>\$42,500</u>
Projected monthly cash decrease	(\$5,500)

### SFY 10 Decrease in Cash for June

Projected revenue	\$37,000	(\$37,000 @ 1 months)
Projected operating costs	<u>\$42,500</u>	(\$42,500 @ 1 months)
Cash increase (decrease)	(\$5,500)	
Projected agency attrition loss	(\$37,000)	(June revenue)
Current cash balance:	<u>\$296,249</u>	
Projected cash balance Jun 30	\$253,749	

### At Jun 30, 2010 (no working capital reserve; excess cash used for Idanet transition)

Projected cash balance	\$253,749
Current accounts receivable	\$2,707
Current accounts payable	<u>(\$9,884)</u>
<b>Cash available for transition</b>	<b><u>\$246,572</u></b>

Funding thresholds:

			<u>Invoices<sup>1</sup></u>			<u>Billings<sup>2</sup></u>	
	Source	Budgeted	Expended	Remaining		Billed	Remaining
Personnel	P&I	36,372	(38,050)	<b>(1,678)</b>		(29,664.24)	<b>6,707.76</b>
Equipment	P&I	124,635	(78,841)	<b>45,794</b>		(36,478.34)	<b>88,156.66</b>
Total		161,007	(116,891)	<b>44,116</b>		(66,142.58)	<b>94,864.42</b>

<sup>1</sup> P&I funds available as of 6-15-10

<sup>2</sup> Available to bill Labor

### NEW BUSINESS

Greg reported that the two OC3s (Lewiston to Coeur d'Alene / Meridian to Lewiston) are purchased from 360 Networks through Idaho Transportation Department (ITD) and are under agreement between the Dept. of Administration and ITD. IdaNet pays for about \$6,000 of the \$17,000/month services. ITD has migrated from these circuits but cannot turn them down as they are part of an OC3. ITD is therefore incurring a monthly cost of \$11,000 for something they no longer need. Greg suggested that these costs be covered by IdaNet, funds permitting. Further information is required and this matter will be discussed again at the next committee meeting.

**NEXT MEETING: July 22 2010, 9:00 – 10:30 in Room 155 of the LBJ Building, 650 West State Street, Boise.**

Respectfully submitted,



Sally Brevick, Office of the CIO